

**CHILCHINBETO CHAPTER  
REQUEST FOR PROPOSAL  
SEPTIC TANK CLEANING SERVICES  
RFP BID# 26-04-4087SB**

**DESCRIPTION**

Chilchinbeto Chapter is seeking proposals from qualified companies to provide Septic Tank Pumping Services for Chilchinbeto community. Service to include input and output baffle management and provide recommendations.

**CONTACT PERSON:** Any questions or inquiries can be directed to:

Eugene Badonie, Chapter Manager

Telephone Number: (928) 697-5681

EMAIL: [ebadonie@nnchapters.org](mailto:ebadonie@nnchapters.org)

**PROPOSAL SUBMITTAL INFORMATION AND DEADLINE**

Bid Invitation and Opening: April 06, 2026

RFP- Questions Due: April 24, 2026

RFP- Submittals Due: April 27, 2026

Official Opening of RFP Proposals: April 29, 2026

Notice of Selection: April 30, 2026

Sealed bids must be submitted by 5:00 pm MST on April 27, 2026. Proposals should follow the instructions outlined in the RFP. Please provide three copies of the Request for Proposal, which should include two sealed Cost Proposals. All submissions must be postmarked by the closing date.

Chilchinbeto Chapter  
PO Box 1681  
Kayenta, Arizona 86033

Bidders are instructed to clearly indicate on the exterior of the proposal package the RFP Bid Number, Company Name, and Bidders' Priority Status (PRIORITY 1 or PRIORITY 2) in accordance with the Navajo Nation Business Opportunity Act. It is the obligation of the Bidder to establish their certified status under the Navajo Nation Business Opportunity Act.

All proposals submitted will become the property of the Chilchinbeto Chapter. Chapter will not return any proposals or provide copies of the proposals for any purpose other than those specified in the RFP packet.

**BID OPENING INFORMATION**

The bid packages will be opened and reviewed by the Bid Evaluation Team on or by April 29, 2026. The selected companies will be notified by Chapter Manager, Eugene Badonie by April 30, 2026

The Chilchinbeto Chapter is a sovereign subgovernment and all contracts entered into as a result of the RFP shall comply with all Navajo Nation laws, rules and regulations, including the Navajo Preference in Employment Act and Navajo Nation Procurement Rules and Regulations. The Navajo Nation will not waive its sovereignty status.

## SCOPE OF WORK

Septic tank cleaning services will be provided to **175** households with septic tanks in the Chilchinbeto Chapter. Bids will be accepted for one contract with the Chilchinbeto Chapter Administration.

Pumping will not be conducted from the Inspection Port at ground surface level. Homeowners are responsible for excavating the tank to its manhole. The contractor will then clean, pump, and inspect the septic tank through the manholes. Hand tools may be used to remove difficult materials, such as fabrics, plastics, and diapers. The outlet baffle filter should be cleaned or replaced if it is damaged. Each compartment of the tank will be pumped, leaving a small amount of sludge for seeding purposes. The interior of the tank will be inspected for any damage. Waste that is pumped will be transported by a septic truck and disposed of at an appropriate site with a manifest.

The actual number of systems serviced may vary depending on specific circumstances and in accordance with the terms and conditions outlined herein (for example, if the contractor identifies damaged or unserviceable septic tanks). Any damaged septic tanks will be documented and reported to the Chapter for further action regarding repairs or replacements.

The contractor will provide environmental services related to the pumping of residential septic tanks at locations specified by the Chilchinbeto Chapter. The pumping and disposal will be conducted by contractor. All waste collected will be disposed of at a facility authorized to handle biosolids.

## RFP INFORMATION

The issuance of a solicitation does not obligate NNEPA to pay for any bid/proposal preparation cost incurred by the bidder.

The payment procedures established by Chapter's FMS shall be adhered to and are to begin whenever Goods or Services are delivered and accepted.

## REQUIRED DOCUMENTATION

The Bidder is responsible for submitting all required documentation, including the following attachments:

1. Navajo Nation Suspension & Debarment Form
2. W-9 for Company
3. Insurance

## SELECTION CRITERIA:

<b>Presentation of Response</b>	1-20 points
Completeness and Clarity of Presentation	
<b>Statement of Qualifications</b>	1-20 points
List of three client references/ Related Experience/Education Credential	
<b>Technical Requirements</b>	1-20 points
Project description and Project accomplishments	
<b>Project Management</b>	1-20 points
Project Management experience, schedule/project plan/staffing	
<b>Cost of Service</b>	1-20 points
Cost of Service	

Total Possible Points

100 POINTS